

**ASIAN AMERICAN - PACIFIC ISLANDER SUBCOMMITTEE
OF THE FEDERAL EXECUTIVE BOARD**

DATE: November 17, 2004

SUBJECT: Minutes of Meeting

MEETING LOCATION: Thai Place Arun Grill, 7th & Walnut, KCMO

MEMBERS PRESENT: Sharon Hom, Chuan Kao, Zennie Kuhlmann, Sandy Guerrant, Dohn Farley, Fran Borin, Joni Jones

The meeting began at 1:20 p.m.

Sharon distributed copies of the agenda, 2005 proposed calendar, and a newspaper article (attached).

Sharon announced that from now on council calendars will all run on the federal fiscal year, so that officer transitions, training, etc. will be uniform.

Members discussed the proposed calendar with regard to upcoming APAFEC meetings and 2005 joint meetings. One item of particular interest was the fact that the 2006 Unity Day is set for September, even though many members expressed a wish to move it to a different month. Sharon told the group that this date was proposed at the November 4 council chairs' meeting and most agreed that September was the time of year when money is available for training. She thought the date might still be an open matter, however, and will convey members' comments if the question of the date comes up again (the next council chairs' meeting is January 25). Among the concerns with September were: close proximity to end of the fiscal year; too many end-of-year projects to fit it in; training money already spent at that late date; and conflicts with following year Lunch-and-Learns and other individual council activities.

The next main calendar issue discussed was the March joint council meeting, to be co-hosted with HEPM. We will set the meeting for our regular date (3rd Wednesday) or HEPM's regular date (2nd Wednesday). Possible locations are GSA or HUD. Dohn mentioned that there is a room at GSA, besides the auditorium, that might be available.

Program ideas for the joint council meeting were discussed. Dohn would like to have a meeting with time to discuss issues of interest to all councils, rather than just emphasizing cultural features. Since we will be sharing the agenda, there will be time constraints for anything we book from outside. We also must consider whether certain program ideas would be better presented at a Lunch-and-Learn than at a council meeting. Other members seemed to agree; different ideas for presenting such a format were discussed.

Members agreed we should plan a Lunch-and-Learn for 2005. We would not have to do it in May. Pros and cons of having the program near the end of the school year were discussed. Sharon encouraged members to keep coming up with ideas so we will not have to plan the whole thing in the last few months. She also asked for more suggestions as to location, i.e., places large enough to accommodate at least 100 people.

Other calendar items: December 2 – council leadership training for all new officers. Sharon does not think this is restricted to current officers, so anyone else who might be interested, please let her know as soon as possible so she can RSVP with names. Joni expressed interest.

FEB will continue to have Diversity Subcommittee meetings on a quarterly basis. In the past these were held monthly leading up to Unity Day, then discontinued until needed. Sharon suggested making them permanent. The next meeting is January 25.

FEB Executive Council has requested that the council chairs continue to report to them on a rotating basis. Our next appearance is February 2005. Members discussed what we should report. Suggestions were for presenting demographic information; and taking our concerns about council membership (numbers and composition) to the agency heads.

The next item discussed was the Constitution and Bylaws. Sharon has reviewed both, and believes the Bylaws are essentially OK, but the Constitution needs a lot of work. She asked whether we should combine the two documents into one, or whether we even need a Constitution. Members interested in working on revisions are Dohn, Joni, Sandy and Fran.

Lively discussion centered on whether or not we should revise the Bylaws with regard to who can serve on the council. The consensus was that we cannot afford to decline any interested individuals.

The next meeting will be January 19, 2005 at 1:00 p.m., Arun Thai Place Grill unless announced otherwise.

The meeting ended at 3:05 p.m.

Respectfully submitted,
Frances Borin
Acting Secretary for Jessica Garcia